



# Auburn Primary School

8th November 2023

Dear Families,

We look forward to welcoming you to the 2024 academic year at Auburn Primary School. We're advising you of our voluntary financial contributions for this year.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. However, your contributions are important as they strengthen our programs and enrich our learning environment above and beyond the standard provision.

### **Why your contributions matter:**

- Quality Education: Our goal is to engage, challenge, and cater to each student's needs, focusing on literacy, numeracy skills, wellbeing, and personal development.
- Specialist Programs: We offer well-resourced programs such as Performing & Visual Arts, Physical Education, Mandarin, and the Kitchen Garden program supported by your contributions.
- ICT Infrastructure: We are improving our infrastructure, software, and equipment for better learning experiences for all grades, including the extension of school-managed devices.
- Preserving our School: Contributions help maintain the school library, heritage buildings, facilities, and grounds beyond what the government funding covers.

### **This year we have made some changes to parent payments:**

- Extra-curricular Items & Activities have changed from a levy to PAYG. This means you will be asked to contribute for activities when they are scheduled.
- The Library Fund contribution has increased. This will be used to make a significant investment in updating ICT infrastructure.
- Our BYOD policy is changing as we are updating ICT infrastructure. The increase in the Library Fund covers the investment in more school managed devices across the school.

We deeply appreciate your generosity. Your continued support enables Auburn Primary School to provide a high-quality learning environment for all students.

Please review the attached contribution form at your earliest convenience. Let's make the next school year a terrific one together!

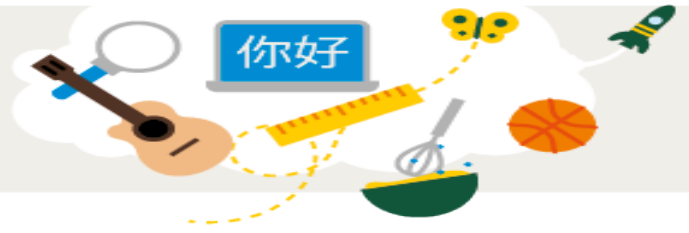
For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely

Tim Sawalaga  
Principal

James Haviland  
School Council President

## Attachment A: Parent Payments Year 4



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Year 4 classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>General curriculum – art &amp; craft supplies, materials, class sets and learning resources to support our schools high quality co-curricular and specialist programs. These include STEM, Visual &amp; Performing Arts, PE, LOTE &amp; Connect</li> </ul>	\$370
<b>Year 4 Online Subscriptions</b> Mathletics \$15.00 & Literacy Planet \$15.00	\$30
<b>Total Amount</b>	<b>\$400</b>

Other Contributions - for non-curriculum items and activities	Amount
<b>First Aid &amp; Student Welfare Support</b> – contributions will be used to support the provision of a quality First Aid Program & Student Welfare Support	\$50
<b>ICT Infrastructure &amp; Specialist Support</b> – supports the replacement and repair of equipment and the engagement of an ICT Specialist	\$80
<b>Grounds</b> – contributions will support the increased cost to maintain the beautiful outdoor learning spaces of APS not covered by DET funding	\$50
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested amount:	\$120
<b>Library fund.</b> A tax-deductible contribution to support book purchases, information technology that directly support student learning and other equipment that sustain the library as a valuable resource. Suggested amount:	\$250
<b>Total Amount</b>	<b>\$550</b>

### Extra-Curricular Items and activities – provided on a user-pays basis

Auburn Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

These extra-curricular activities will be available throughout the year. Dates and times to be confirmed.

TOTAL 2024 Year 4	
Curriculum Contributions	\$400
Other Contributions	\$550
Extra-Curricular Items and Activities -Excursions approx. \$150 -Grade 3-4 camp historically \$405	TBA
<b>Total Amount</b>	<b>\$950</b>

### Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase from Campion for your child to individually own and use.

### Financial Support for Families

Auburn Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- Flexible Payment Plan for Extra Curricular Items and Activities
- State School Relief (SSR)
- Referral to government assistance programs & community organisations.
- Auburn Parents' Association second-hand uniform and school bag sales – contact our Main Office on 9882 7035.

For a confidential discussion about accessing the range of support options, or if you would like to discuss alternative payment arrangements, contact: Marianne Gonsalves Ph: 03 9882 7035 | Email: [marianne.gonsalves@education.vic.gov.au](mailto:marianne.gonsalves@education.vic.gov.au)

### Payment Methods

Our preferred payment method is through Compass. To make a payment via Compass, Go to the 'Organisation' tab, where the tab 'Course Confirmations/Payments' is located.

If you wish to pay by cash, EFTPOS or credit card, please complete Attachment A and bring to the Main Office. **We would appreciate payment no later than 29<sup>th</sup> February, 2024.**

### Refunds

Parent requests for refunds for excursions, camps and activities are subject to the discretion of the school and made in line with the Auburn Primary School Refund Policy. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# Auburn Primary School



**Year Four  
2024**



24 C34 04 B

**ALL ORDERS TO BE COMPLETED ONLINE**

**at**

**[www.campion.com.au](http://www.campion.com.au)**

**using "T6F4" as your code**

**by**

**Friday 22nd December 2023**

**PREPACKAGED DELIVERY SERVICE**

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

DELIVERY ORDERS placed by the due date will be sent to your nominated address before 25th January 2024. Due to supply chain challenges, your delivery may arrive outside the original estimated delivery time frame.

Orders can still be placed after the due date by visiting our website or your Campion Retail Service Centre. Full stock availability cannot always be guaranteed for late orders

TICK THE BOX FOR THE ITEMS REQUIRED

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Description	Price	<input checked="" type="checkbox"/>	Location	Description	Price	<input checked="" type="checkbox"/>	Location
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## Year Four

### STATIONERY PACK

Please select carefully as this item is non refundable

#### Option A

Auburn Primary School Stationery Pack Year 4..... \$95.00 1  P76041

**Retail Price: \$141.40**

**Cost Saving: \$46.40**

**Resource List Special Price: \$95.00**

OR

#### Option B

4 x Glue Stick 35gm Bostik.....	\$16.60	2	<input type="checkbox"/>	P55650
2 x Display Book A4 20 Pocket Navy Blue Refillable .....	\$4.30	3	<input type="checkbox"/>	P55443
Document Wallet FC Slimpick Green .....	\$1.10	4	<input type="checkbox"/>	P55494
Document Envelope A4 PP With Press Stud Red.....	\$1.25	5	<input type="checkbox"/>	P50694
5 x Eraser Plastic Pencil Large Vinyl - Faber .....	\$4.50	6	<input type="checkbox"/>	P55517
4 x Exercise Book 250x175mm 64 Page 12mm Single Rule Red.....	\$5.00	7	<input type="checkbox"/>	P52141
3 x Grid Book A4 96 Page 10mm squares .....	\$6.30	8	<input type="checkbox"/>	P50667
Project Book A4 96 Page 14mm Dotted Thirds.....	\$2.00	9	<input type="checkbox"/>	P56342
Markers Staedtler Noris Club 320 Double Ended Pkt 12 .	\$7.60	10	<input type="checkbox"/>	P55809
24 x Pencil (HB) Tradition.....	\$20.40	11	<input type="checkbox"/>	P56172
Pencils-Coloured 12's Noris Club.....	\$5.20	12	<input type="checkbox"/>	P50108
Pen Ballpoint Cap Type Black Medium .....	\$0.35	13	<input type="checkbox"/>	P56094
Pen Ballpoint Cap Type Blue Medium.....	\$0.35	14	<input type="checkbox"/>	P56095
Pen Ballpoint Cap Type Red Medium .....	\$0.35	15	<input type="checkbox"/>	P56096
Ruler 300mm Wooden.....	\$1.10	16	<input type="checkbox"/>	P50090
Scissors 152mm Blue/Black Handle.....	\$1.80	17	<input type="checkbox"/>	P50424
4 x Scrapbook 335x245mm 64 Page Megasaurus Bond .....	\$9.60	18	<input type="checkbox"/>	P56448
3 x Scrapbook 168x240mm 64 Page Minisaurus Bond..	\$5.70	19	<input type="checkbox"/>	P56447
2 x Sharpener Pencil Wave Double Hole .....	\$4.10	20	<input type="checkbox"/>	P51356
Handwriting Conventions VIC 4.....	\$15.95	21	<input type="checkbox"/>	P01274
2 x Highlighters Pkt 4 Micador ECO.....	\$7.00	22	<input type="checkbox"/>	P51157
3 x Post It Notes Super Sticky 3321-SSAU 76mm x 76mm Pkt 3 .....	\$20.85	23	<input type="checkbox"/>	P54222

### Add Your Order

Value of Items Selected	.....
Plus Processing Charge - inc. GST	\$7.95
Estimated Amount to Pay	.....

ITEM COUNT: Write the number of items selected. \_\_\_\_\_